

DRIVEWAY PERMIT APPLICATION

Town of Jackson

PO Box 268

Jackson, New Hampshire 03846

Phone: 603-383-4223 Fax: 603-383-6980

Date: _____ MAP _____ LOT # _____ Street Name: _____

Property Owner(s) Name: _____

Mailing Address: _____

Phone Number: _____ Email: _____

Contractor's Name: _____

Contractor's Phone #: _____

Is Property on a Class VI Road: **YES** or **NO** (circle)

Abutters:

Name: _____

Name: _____

THIS SECTION TO BE COMPLETED BY ROAD AGENT:

Size of Culvert Approved by Road Agent: _____

Type of Culvert Approved by Road Agent: _____

Installation of Erosion Stone in ditch line: Yes _____ No _____

Is there proper sight distance? Yes _____ No _____

Is a bridge required for access? Yes _____ No _____

Comments or Conditions:

PLEASE READ & SIGN BELOW:

- ALL WORK SHALL COMPLY WITH TOWN OF JACKSON'S SITE DISTURBANCE ORDINANCE 4.1.6 (revised 2025)
- HOMEOWNER AND CONTRACTOR MUST SIGN THE SITE DISTURBANCE NOTICE OF INTENT
- HOMEOWNER OR CONTRACTOR MUST NOTIFY THE SELECTMEN'S OFFICE WHEN DRIVEWAY ENTRANCE IS INSTALLED IN ITS FINAL LOCATION TO RECEIVE A PROPER E-911 ADDRESS
- **DRIVEWAY CULVERTS:** Under RSA 236:13 VI, all private driveway connections, including structures like culverts, remain the continuing responsibility of the landowner-even if located within the right of way. It is immaterial whether the driveway connection pre-dates the town's permit system. If any driveway connection threatens the integrity of the highway due to the plugged culverts, erosion, siltation, etc., the Select board or its designee can require the owner to repair it. If the owner refuses to effectuate such repairs, then the town may perform the work and assess the cost to the owner.
- ALL DRIVEWAYS, NEW OR ALTERED shall comply with the following documents attached hereto: (1) Typical Rural Drive In Fill Section, (2) Typical Driveway Layout, and (3) Proper Culvert Installation.
- ALL DRIVEWAYS, NEW OR ALTERED shall comply with the driveway standards contained in the town's ROAD DESIGN AND CONSTRUCTION STANDARDS (the latest addition available at the Selectmen's Office or at <https://www.jackson-nh.org/road-agent-highway>)
- This application satisfies the requirements for a driveway permit in the Town of Jackson. It is approved on the basis of information provided by the applicant regarding his or her ownership interest or legal right to utilize the property for this use. The applicant has the burden of ensuring that he or she has a legal right to use the property. The approval of this application in no way relieves the applicant of this burden.
- Homeowner hereby verifies that the proposed driveway does not encroach into the applicable setbacks. Note for example the 15 foot driveway setback from the property line contained in the Town of Jackson, NH Road Standards Exhibit B: Typical Driveway Layout, attached hereto. Homeowner is fully responsible if the driveway creates a setback issue and agrees to hold the town harmless if the driveway creates a setback issue.

Driveway Permit Fee	\$ 75.00
All Permits Require a Non Refundable Administrative Fee	<u>\$ 25.00</u>
TOTAL FEES	\$ 100.00

***PLEASE MAKE CHECK PAYABLE TO THE: TOWN OF JACKSON**

Owner(s) Signature: _____ Date: _____

Owner(s) Signature: _____ Date: _____

Road Agent Approval: _____ Date of Approval: _____

Selectmen Approval: _____ Date of Approval: _____

Permits are valid for 1 year from date of issuance.